



Egan Warming Center

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Coalition Members:

- American Red Cross
- Catholic Community Services
- City of Eugene
- Church of the Resurrection
- Ebbert Memorial Church
- Eugene 4j Schools
- First Baptist Church of Springfield
- First Christian Church
- FOOD for Lane County
- Free People
- Hosea Youth Services
- Human Services Commission
- Looking Glass
- SAfER/CALC
- ShelterCare
- SouthHills Church
- Springfield School District
- Springfield Shelter Rights Alliance
- St. Alice Catholic Church
- St. Vincent de Paul
- Veterans Reintegration Service Center
- White Bird

Mission:

To ensure that homeless people in Lane County who want to be inside during extreme weather have a place to go

Shelter Guidelines for Faith Community Host Sites

We are a coalition of people representing service providers, nonprofits, faith and community members and local government who have come together to ensure that homeless people have shelter during extreme cold weather. The Coalition seeks to secure one or two central locations in the Eugene/Springfield area to provide shelter for 50-70 homeless people and to serve as coordination points for smaller sites strategically located throughout the community. In addition, we are searching for buildings that could be used to shelter 30-50 people at a time for one-five nights at a time. These satellite sites would provide shelter on an overflow basis and/or for designated populations such as families, couples, or individuals with special needs.

Shelter/s will open between November 15 and March 31 on nights when temperatures drop to 28 degrees or below. The shelter would open at 7:00pm and close at 8:00am the following morning. Coalition staff and volunteers would need access to the building from 5:00 pm to 9:00am to set up and clean afterward. Please note that the Coalition has an excellent track record of packing up materials and cleaning buildings quickly after the shelter closes. In fact, in some cases we have left sites cleaner than when we found them. Our goal is to ensure your business can continue to operate as normal even if you are hosting a shelter.

The following is information about what the Coalition would provide, and what potential locations would be asked to contribute. Participating organizations will be provided more detailed information about shelter operations and policies once an interest is determined. If you would like to offer your facility for this purpose, please send us a completed **EWC Host Site Response Form** which can be access at our Download Center at <http://eganwarmingcenter.com/downloadcenter.html>.

The Coalition Provides:

- Equipment to comfortably house guests including bedding and supplies.
- Fire extinguishers and smoke alarms if needed.
- Staff and volunteers trained in crisis response and accustomed to working with homeless individuals who will be on-site at all times the warming center is operating.
- Trained volunteers to help run the warming center.
- Transportation to and from the warming center for guests will be provided whenever possible.

Faith Community Provides:

- Physical space to host guests. Ideally a facility would have one large room and several smaller rooms to provide bag and bicycle storage.
- Basic items such as trash cans with liners, bathrooms, tables, and chairs.
- General liability coverage for the day the temporary shelter operates. This can be the same level of liability the facility provides for any other event.
- Volunteers in addition to the volunteers provided by the coalition if they choose. If desired, faith communities can provide food and beverages for guests, including dinner and/or breakfast.
- We strongly encourage faith communities to make hot beverages, such as tea and coffee, available even if they cannot provide a meal.
- OPTIONAL: Any other hospitality services with the exception of an expectation to participate in any type of worship service.
- Principal contact person. This person needs to be knowledgeable about the facility, including how to operate heating and lights, and know how to contact other responsible people who can assist with operation of a temporary shelter.

“Our lives begin to end the day we become silent about things that matter.” - Martin Luther King Jr.

- Information about the maximum number people that could be safely housed in the facility and the dates the facility might be available.
- Even if your site does not meet all these criteria it can still be considered as a possible shelter site.
- Coalition members are happy to work with potential sites to determine how all interested organizations can participate. We will ask each site to develop a “cheat sheet” with basic information such as emergency contact people, how to turn on the heat, where supplies are stored, etc.

Guest Expectations

- The following are expectations of all guests at the warming center. Volunteers will review the Code of
- Conduct with guests when each person enters so they understand what is expected of them.
- Guests are responsible for keeping their own area and the center as a whole, clean and tidy.
- No weapons are allowed.
- Use of illegal drugs and alcohol is not allowed.
- No violence is tolerated.
- Smoking is not allowed in the building but may be permitted outside in a designated area.
- Animals are not allowed in the center.
- Guests are expected to be courteous to other guests and to volunteers.